**Cookie Policy**

This website uses cookies, full details of which are given below. Please make sure you read this carefully in order to understand what cookies are and how and why we use them on our website. Please note that this Cookie Policy only relates to your use of our website.

This Cookie Policy should be read in conjunction with our Privacy Policy which explains what personal information we collect about you and how we use it.

**What are cookies?**

Cookies are small files consisting of letters and numbers which are stored on your computer. These cookies give you a unique identity for our website and provide certain features such as allowing you more convenient means of access and a better experience when you browse this website. Cookies normally improve your browsing experience by:

- remembering settings, so you don’t have to keep re-entering them whenever you visit a new page;
- remembering information you’ve given so you don’t need to keep entering it; and
- measuring how you use the website so we can make sure it meets your needs

The cookies collect information in an anonymous form and do not collect any personally identifiable information.

**Cookies we use**

We use Google Analytics to collect information about how you use our website and Google Analytics sets the following cookies:

<table>
<thead>
<tr>
<th>Name</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>__utma cookie</td>
<td>Used to distinguish users and sessions.</td>
</tr>
<tr>
<td>__utmt cookie</td>
<td>Used to limit the number of requests you can submit to a given operation in a given amount of time</td>
</tr>
<tr>
<td>__utmb cookie</td>
<td>Used to determine new sessions/visits</td>
</tr>
<tr>
<td>__utmc cookie</td>
<td>Used in conjunction with the __utmb cookie to determine whether the user was in a new session/visit</td>
</tr>
<tr>
<td>__utmz cookie</td>
<td>Used to explain how a user reached our website</td>
</tr>
<tr>
<td>__utmv cookie</td>
<td>Used to store user settings</td>
</tr>
</tbody>
</table>

For information about how Google Analytics safeguards data, please read Google’s overview of privacy and safeguarding data.
Consent to cookies

We will ask for your consent to use cookies, other than those that are essential for us to provide you with a service that you have requested or for the website to operate. We will obtain your consent via a notice on our website.

How you can manage your cookies

Most browsers can be altered to prevent your computer from accepting cookies, although this may mean that some of the features of this website (and other sites) will not work properly and may restrict your user experience.

These settings will typically be found in the 'options' or 'preferences' menu of your browser. In order to understand these settings, the following links may be helpful otherwise you should use the 'Help' option in your browser for more details.

- Cookie settings in Internet Explorer
- Cookie settings in Firefox
- Cookie settings in Chrome

You can install a Google Analytics browser "plug in" to prevent the website sending information about your visit to Google Analytics and to opt out of being tracked by Google Analytics across all websites. More information about this can be found at http://tools.google.com/dlpage/gaoptout

To learn more about cookies and how to manage them, visit:

https://ico.org.uk/for-the-public/online/cookies/

How to contact us

Please contact our Data Protection Officer (DPO) if you have any questions about this Cookie Policy or the information we hold about you.

Changes to this Policy

Amendments and updates to this Cookie Policy may be made from time to time. Any revisions will be posted on this page so you will always be aware of what cookies we use. Please review this page regularly so that you are aware of any changes.